

Notice of an Annual General Meeting

Alveston C of E Primary School Parent / Teacher Association
Known as: Friends of St Helen's School, Alveston ('FOSH')

NOTICE IS HEREBY GIVEN that the 2025/2026 Annual General Meeting of **Friends of St Helen's School, Alveston ('FOSH')** will be held at

<https://teams.live.com/joinmeeting/937581760429?p=A2Kso7sUM2jOKJ581n>

on Sunday, 8 February 2026 from 19:30 - 20:30 (GMT) to transact the following business:

AGENDA

1. Minutes of the previous meeting

To be agreed and matters arising.

2. Reports and accounts

The accounts for the year ended 31 August 2025 will be available for review prior to the meeting on request and a summary discussed in the meeting. There will be a summary on events of the last year discussed at the meeting – funds raised and spent.

3. Appointment of charity trustees

To appoint a Chair for the period until the next AGM.

To appoint a Secretary for the period until the next AGM.

To appoint a Treasurer for the period until the next AGM.

Nominations must be made and seconded in writing to friendsofsthelenspta@gmail.com prior to the meeting.

It is important to note here that for the charity to continue to run there must be a minimum of 2 trustees in place. If after the AGM there are less than this the process of folding the organisation will take place.

4. Any other business

To deal with any matters raised at the meeting.

By order of the committee of charity trustees

Claire Gregory, Chair

15th January 2026